03/01/2021

Dear parents,

Wishing you and your families a happy New Year! We hope that you had a safe and restful Christmas break.

This is to inform you that Abacus will reopen from 5th January 2021. We are excited to the children who will be coming and do request that:

* Parents wear masks and maintain social distancing as they drop and collect their child.
* Children bring their own snack and lunch (if applicable). Please **do not bring** any food items **containing nuts** e.g., peanut butter, Nutella, Ferrero Rocher, due to allergies.
* Children bring 2 pairs of clothes, nappies and nappy sacks as we are no longer can provide these items due to the current situation.
* Children to bring a mask in their bag just in case they are required to self-isolate within the school premises.
* Parents inform us of any changes to child’s information such as telephone number, home address, allegies and doctor’s information.

When to keep your child off Abacus:

* If you or any household member is waiting for Covid 19 test results
* If you or any household member displays symptoms of Covid 19 or has tested positive.
* If you or any household member is self-isolating from being in contact with someone who has tested positive.

You may also keep your child at home, should you wish to, as the government states that it is not compulsory for children to attend early years setting. If so, we do kindly request that you inform us of your child’s absence as we must organise staffing and room arrangements accordingly.

If you have any other questions or concerns, please do not hesitate to contact us by email at [manager@abacusnewmalden.co.uk](mailto:manager@abacusnewmalden.co.uk) or phone at 07934133701.

We hope to see you soon and thank you for your co-operation.

Kind regards,

Elsie Jeevaratnam

Manager